

Program Advisory Committee Meeting Agenda

June 3, 2025

Present: Azia Hawthorne, Gary Dickerson, Michael Van Kleeck, James Draznin, Tim Nakayama, Nathan Vandiver,

Facilitator: Azia

Board Liaison: Michael Van Kleeck

Excused: Althea,

Meeting Guidelines

1. **Take care of yourself.**
 2. Make space: create room for all to have a say
 3. *Claim space; share your perspective*
 4. *Say what you need to say without humiliating anyone. Use “I” statements; speak from your own experience.*
 5. *Don’t make assumptions; ask for clarification*
 6. *Turn off your phone, or put it on vibrate if you’re expecting an important call*
 7. *Mute your mic when you’re not speaking*
 8. *Raise your hand to contribute and wait to be acknowledged by the facilitator*
 9. *Do not share another person’s story without their permission*
 10. *Expect mistakes, but be accountable and stay committed to each relationship and to the work*
 11. It is every group member’s responsibility to uphold the meeting guidelines, and to stay focused on the topic/agenda. If the group strays from these principles, say “process check” outloud or in the chat to pause the discussion and get the meeting back on track. The process-check sign is not to be misused.
- **Reminder of PACs purpose:**
 - *Offer advice, feedback, and ideas on programming*
 - *Assist Program Staff in shaping and meeting yearly goals for PAC*
 - *Assist Program Staff in ascertaining community needs in a proactive and mission-driven way on a regular basis*
 - *Assist Program Staff in evaluating broadcast and podcast programming quality on a regular basis*
 - *Make recommendations for CAB members**
 - *Manage work groups to assist in various areas needed*
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Introductions

- Review meeting guidelines and PAC purpose

Staff Reports


Althea/Hana - PM News

- Althea is on sabbatical from June 1 to Sept 2 - Hana Francis will take over as Interim News Director in the meantime.
- Interns from Outside In and Clackamas Community College have been a huge boon for the news department, they've been doing great work reporting and helping to keep our web presence up to date
- Started one intern on vox-pop style man-on-the-street interviews, talking to Portlanders about the police budget and PSU students about Trump's attacks on higher education and international students – very cool!
- A reasonably sized volunteer pool at the moment, should be able to support Hana taking a week off in June. Still in need of more producers and it's all subject to change as people travel over the summer.

Azia - Programming

- Remote Season
 - Just met with remote partners this week!
 - Good in the hood is getting us the assets we need in the coming weeks
 - Waterfront Blues Festival is looking to re-evaluate our partnership. Hoping to coordinate a co-sponsorship agreement.
 - Tim: have we reached out to pickathon?
 - Currently focused on updating remote broadcast documents, such as our Remote Broadcast Policy and Authorization & Release forms
 - Created multiple versions of the form to accommodate different permissions from organizers. I.e. WBF does not permit us to ask the artist if we can post the audio to the website, but other remote organizers might allow this.
 - Made an in-studio version too with ideal permissions for that scenario, alternate version of the form exist to meet various needs
 - Lawyer helped us add language to cover photography and video so we don't need to separate forms.
 - The remote broadcast policy document will help make communication and expectations with remote partners smoother and should improve the planning process.
- Program Schedule Updates
 - New (Music/Culture)
 - **The in Between / El Entremedio** - 3rd & 5th Thursdays 12:08pm - 2pm
 - Starts June 19th
 - **Musica Tropical** - 1st Thursdays 12:08pm - 2pm
 - These two shows will alternate with Shocks of Sheba, who have switched from A/B Week scheduling to 2nd & 4th thursdays. This

doesn't change frequency of the show. They are still on two thursdays a month.

- Officially starts June 5th, but has been hosting audiopilots in the slot for a few months now
- **Channels of Ghouls** - Alternate with Pandemonium on Thursdays 12am - 3am
 - Start date TBD
- **The Digital Rhythm Revolution** - 5th Sundays, 7-8pm
 - Start date August 31st
- New (Public Affairs)
 - **All My Greatest Teachers Showed Me Love**
 - **The Progressive Page Turner**
 - **Neuro Emergent**
 - **Squad Goals**
- Moving
 - **Ghost of Hollywood** - From Weekly Fridays 3 AM - 5:30 AM to
- Retiring / Hiatus
 - Between the Covers is without a host. Long-running show on KBOO. Hoping to find new hosts.
- Program application backlog
 - Pre-layoff - Azia handled music and culture, and Ender handled PA
 - Proposal: Create Application windows
 - Discussion:
 - MVK: I have an idea for an event where we can do programmer education around a new programmer agreement - Maybe in Oct., then applying the new rules in Jan. 2026 - MVK would volunteer to coordinate the event
 - Azia would need to finish the agreement before the event
 - Gary: most applications we get are from syndicated shows and people who haven't gone through training. I don't think turning off applications would lose us too many opportunities
 - Diablo: question about avail slots
 - Gary: Most avail slots are late night and most people applying don't want to do late night slots
 - Diablo: it makes sense to pause
 - The timeline of the seven day turnaround is hard to meet
 - How are we helping collectives
 -  KBOO PROGRAMMING | 5 POINT PLAN NOTES 0...
 - Azia's 5-point plan
 - Consideration:
 - Unanimously advise: Pause appplication process and re-open in Fall/Winter

- Azia said we could make the proposal link internal so people who take trainings can get access to it - could be after FCC legal training
- Upcoming meetings: Workgroups paused until September unless requested
- Discussion of addressing problematic program content
 - Need to follow original show proposal
 - Need to follow a disciplinary process
 - There is a disciplinary process in the draft programmer agreement

Public Comments (limit 3 mins per participant)

- N/A

Board Report

- N/A

Discussion items

- How to better support program staff
 - Increase PAC membership and seek to expand diversity on PAC
 - And group to help with trainings, application review, and evaluations

Adjourned: 7:05 PM

Next Official PAC Meeting: September 2nd, 2025